

COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday February 16, 2010

1. Call to order

Chair Richard Hammond called the meeting to order at 9:06 AM in the University Center Rose Room.

2. Roll call: All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sue Bailey, Denise Bogart, Ron Butler, Bobby Flowers, Leighia Hammond, Richard Hammond, Brian Haugabrook, Jessica Klotz, Yvonne LeRoy Landers, Jay Rickman*, Terence Sullivan, Kathy Sundin, and John Wright. Guests in attendance were: Tracy Martin, VP Finance. The following members were absent: Sherri Adams (Proxy Terence Sullivan), Nolan Argyle*, Ann Farmer, Carolyn Glock (excused), Judy Hart (Proxy Yvonne Landers), Regina Lee (Proxy Kathy Sundin), Shirley McClain (excused) and Rich Yokeley*. Please send a proxy if you cannot attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.

3. SPECIAL ORDER OF THE DAY

4. Approval of the Minutes of January 12, 2010 meeting of the Council on Staff Affairs

A motion was made and seconded to approve the minutes. The vote was unanimous and the minutes were approved as written.

5. Officer's Reports

A. Treasurer's Report – Judy Hart

The Discretionary Account balance is \$4471.28; Retirement Account balance is \$13375.88; State Allocation Account balance is \$1821.19. Yvonne reported that COSA needs to decide what to spend our \$ _____ was made to

approve the treasurer's report. It was seconded and approval passed unanimously.

B. Report from the Chair – Richard Hammond

i. Faculty Senate

No report.

ii. President's Cabinet

Information items were presented. The budget for 2011 has been introduced and is working its way through the House.

iii. Executive Committee/President Lunch Meeting

No report.

C. Goal Monitor Report – Sherri Adams

No report.

D. Publicity Report – Yvonne LeRoy Landers

The leaves survey is being mailed to staff. Yvonne reports she has 670 emails

C. Policy Committee– Parliamentarian (Carolyn Glock)

No report.

D. Staff Appreciation Week Committee– Chair Elect (Terence Sullivan)

No report.

7. Ad Hoc

A. Blazer Books– Yvonne LeRoy Landers

The online form has been emailed to TA Precipients. Yvonne is calling a meeting to review the three applications that have been received so far.

8. Other Committees

9. University Wide Committees

A. Academic Scheduling/Procedures Bobby Flowers

The academic calendar for

11. New Business

A. Topic for discussion Two open seats on Planning & Budget Committee.

There are two voting positions and one non-voting which is the COSA Chair. One alternate is rolling off.

12. Other Business

A. COSA representatives were asked to bring ideas on how to spend the state allocation money to the March meeting.

13. Adjournment

The meeting adjourned at 10:25 AM.