

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, November 9, 2010**

**A. Call to order**

Chair Terence Sullivan called the meeting to order at 9:03 AM in the University Center Rose Room.

**B. Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sue Bailey, Denise Bogart, Ron Butler, Heidi Cox, Lisa Copeland, Zach Crapa, Bobby Flowers, Leighia Hammond, Brian Haugabrook, Jessica Klotz, Michael Knight, Regina Lee, Yvonne Landers, Peggy Moch\*,

discussion about the Executive meeting being too close to the regular meeting to get the agenda out early enough. Dr. Schloss suggested we look at the Faculty Senate's scheduling and standards for putting policies into place. Terence will get together with Peggy Moch to review Faculty Senate procedures and plan to get them in place by July 1, 2011.

## F. Committee Reports

### A. *Membership Committee* – Chair (Terence Sullivan)

- i. Employee of the Semester – Denise Bogart  
November 2 is the deadline for submissions. The submissions will be sent out for committee review. Nominees will be posted on the website.
- ii. Elections – Brian Haugabrook  
Sherri Adams cannot continue as Goal Monitor. The floor was opened for nominees for this position. We will hold the election at the next meeting or Terence will appoint a new Goal Monitor to fill the position until the next election cycle if there are not at least two nominees to hold an election.

### B. *Welfare Committee* – Chair Elect (Yvonne Landers)

- i. Retirement Walkway & Recognition – Bobby Flowers  
November 15 is the deadline for design proposals. The committee is looking at the future of the walk way, what will happen to funds, etc. As soon as the issues have been examined, Bobby will present the information to COSA. The date for the luncheon will also be set soon.
  1. Retirement Association – Judy Hart No report
- ii. COSA on the Move – Yvonne LeRoy Landers  
Chicken dinner money must be turned in by 5 PM Wednesday, November 10. The Bruster's coupons are on order.
- iii. Benevolence – Sue Bailey  
Four deaths were reported.

### C. *Policy Committee* –

Dining Dish is trying to get with other groups to do projects and not just provide food. Events include: donate 6 cans of food and receive a free meal; discounted lunches for Staff Appreciation Week; management team goes to the soup kitchen to serve and Sodexo provides the food; dollar for heart donations (half goes to the Blazer Pantry and half to Second Harvest.)

J. *USG Staff Council* – Bobby Flowers

The state Staff Council meeting was held at Georgia Southwestern. The process of trying to get BOR recognition has begun. The first step is to get the bylaws into place and get the 35 institutional presidents to endorse them. Terence and Yvonne have a meeting with Dr. Schloss next week. One of