

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, May 19, 2015**

1) **Call to order**

a) Chair Laura Pitts called the meeting to order at 9:03 AM in the UC Cypress Room.

2) **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Sue Bailey, Pepper Croft, Sabrina Daniels, Donnell Davis Jr., Joan Dear, Bobby Flowers, Chasity Gill, Veronica Graham, Shanika Hezekiah, Gwen Manning, Marlene Marlow, Laura Pitts, Terence Sullivan, Angela Uyeno, James Archibald\*, Keith Warburg, and Courtney Wilkes. Guests were: Sterlin Sanders (IT), Yvonne Landers (HR), Elaine Darity (Campus Rec), Shantina Adams (Parking/Transp), Shannon Zapf (1Card), Reagan Robinson (SEO), Tiffany Soma (OITL), Ann Lacey (Retiree Assoc), Traycee Martin (VP F&A). The following members were absent: Beverly Amiot, Olivia Blakely (Proxy-Marlene Marlow), Denise Bogart\*, Derrick Carter, Sandra Griffin (Proxy-Jessica Deal), Regina Lee. **Please send a proxy if you cannot attend a meeting.**

3) **SPECIAL ORDER OF THE DAY**

4) **Approval of Minutes**

a) A motion was made and seconded to approve the minutes of April 21, 2015. The votes were unanimous in favor of the motion.

5) **Treasurer's Report**

- vi) On the dates below, from 5 – 8 PM, 10% of sales at Zaxby's will be donated to COSA. Currently this applies to the Zaxby's on St. Augustine Rd only. Sue will post the dates to the website. Dates: June 18, July 28, Aug 25, Sept 22, Oct 27, Nov 17, Dec 19.
- vii) The COSA Retreat is scheduled for Friday, June 12 from 1 –