

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday October 15, 2019**

1) **Call to order**

a) Chair Paul Leavy called the meeting to order at 9:04AM in the University Center, Magnolia Room.

2) **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: Darius Anthony, Sue Bailey, Jacob Bell\* (Amea Thompson-proxy), Jeanine Boddie-La Van\*, Heidi Browning, Ashley Cooper, Donnell Davis, Jennifer Griffin, Chris Griggs, Obediah, Hall, Sheila Hall, Julienne Jackson, Yvonne Landers, Paul Leavy, Catherine McArthur (Heidi Browning-proxy), Matthew McIntyre, Mark McNalley, Dr. Debbie Paine\*, Laura Pitts, Jessica Queen, Dr. Terence Sullivan, Adrian Taylor, Dwayne Trouille, Janet Wade.

b) Guests were: Ike Barton (IT), Dr. Michael Black (Academic Affairs), Sarah Bring (IT), Carl Brown (IT), Shonda Bryant (HR), Veronica Canada (Std Health), Dr. Rodney Carr (Student Success), Carla Carter Jordan (Career Op-.23 0 a24 (a ( 0 Td( )TjmmA1 ( )-1 (e)r29 )TjmmA1 ( )-1 (e)r1 (rin)-4 (gr)1 0 -4 (c)4.1 (ajal4 (a (

4) **Special Order of the Day**

- a) Alex Daman from the CVIOG at UGA presented on the results of the Classification & Compensation

- b) Academic Scheduling and Procedures – Terence Sullivan – No report
- c) Athletics – Obediah Hall – No report
- d) Diversity & Equity – Yvonne Landers – No report
- e) Educational Policies – Mark McNalley – No report
- f) Environmental Issues –





## Notes on the COSA state conference Oct 10-11

### Thursday

1. Chancellor Wrigley gave the kick-off address following lunch, and his report was sobering but encouraging, we have some challenges ahead in the coming years.
2. Breakout session by Ms. Candice Griffith, program coordinator for continuing and professional education, lots of discussion on promoting a culture of wellness among employees on a college campus, goals VSU and other institutions should achieve, USG is taking this initiative serious due to the increased health care costs and lot of discussion on campus recreation centers and employee use and the employee cash wellness initiative.
3. Student disclosures of sexual assault and staff responsibilities by Georgia College Women's Center coordinator Ms. Melissa Gerrior, informative session on how staff should respond to sexual assaults.
4. Parent Partnership facilitated by Emily Jarvis, Director of Parent and Family Programs at GCSU. This position is new at the university and is the primary contact for parents. The office screens parent calls, etc. and sends monthly newsletters/e-mails to parents keeping them informed of activities on campus. They also have created a Parent Leadership Board with this position. VSU should monitor this position and see if it is successful at GCSU for the future. I1



**BAC meeting**  
**Friday 9/20/19**

**Next meeting**  
**10/18/19**

This meeting discussed the process and timeline of upcoming events such as:

- \*\*\* the Presidential forums to be held on September 23<sup>rd</sup> and 24<sup>th</sup>.
- \*\*\* the next BAC meeting to be held on October 18<sup>th</sup> and at which time the departments are to submit their top three priorities.
- \*\*\* Cabinet recommendations will be held on October 25<sup>th</sup>
- \*\*\* The President will share this information on November 1<sup>st</sup>
- \*\*\* the third BAC meeting will be held on November 22<sup>nd</sup>

Data analysis states the E&G budget is up for FY20 to \$116,287,843.00 as opposed to FY19 at \$115,250,040.00. It was mentioned that 82% of budget goes to personnel.

The items on the 2019 priority list were addressed due to the upswing in the 2019 summer revenues.

In comparison to FY 19, fall enrollment for FY20 was down for undergraduates by 0.4% but was up for graduate level by 7.7%.

The changing trend in student enrollment behavior and how it affects universities was discussed as well as how VSU might be able to combat this orientation and admission issue. The issue of online student fees was also discussed.

As to year end, requests are due October 4 for one time funding with institutional being first priority and all requests should be strategic. Permanent requests must be critical and directly relate to strategic plan with institu7.8 (v)2 (t)-6 (i)7391